

## CCAP JOB CARD Resident Room Cleaning



Routine Tasks:			Product	<b>Application Method</b>		
Empty trash containers / spray interior / spot clean exterior / reline			General Purpose Cleaner	Trigger Sprayer		
Dust using dusting cloth / extension duster						
Disinfect sink (10 min. dwell time) and mirror				Disinfectant Cleaner	Trigger Sprayer	
Disinfect toilet (10 min. dwell time)				Disinfectant Cleaner	Trigger Sprayer	
Disinfect tub and shower (10 min. dwell time)				Disinfectant Cleaner	Trigger Sprayer	
Check and refill dispensers / disinfect dispensers			Disinfectant Cleaner	Trigger Sprayer		
Spot clean glass			Glass Cleaner	Trigger Sprayer		
Make bed						
Clean dresser and night stand			Disinfectant Cleaner	Trigger Sprayer		
Spot clean chairs / tables / vertical and horizontal surfaces			General Purpose Cleaner	Trigger Sprayer		
Spot clean and vacuum carpet			Carpet Spotter	Trigger Sprayer		
Dust mop and damp mop floor			Neutral Floor Cleaner	Mop Bucket		
Equipment Needed: Precaut			Precautio	ons:		
Housekeeping Cart	Damp Mop	Hand Soap	Always wear	Always wear appropriate Personal Protective Equipment.		
Dust Mop	Trash Can Liners	Paper Towels	Display wet f	Display wet floor signs during damp mopping until floor dries.		
Lobby Broom	Cleaning Cloths/Wipers	Toilet Tissue	Never place I	Never place hand inside of trash container; pull liner out, then tie.		
Lobby Dust Pan	Extension Duster	Appropriate PPE	Allow disinfed	Allow disinfectant/cleaner to dwell on surfaces for 10 minutes		
Mop Bucket/Wringer	Putty Knife	"Wet Floor" Signs	Allow heavy	Allow heavy duty restroom cleaners to dwell on surfaces for 10-15 m		



Trash Can Liners

Extension Duster

Putty Knife

Cleaning Cloths/Wipers

Dust Mop

Lobby Broom

Lobby Dust Pan

Mop Bucket/Wringer

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Display wet floor signs during damp mopping until floor dries.

Allow disinfectant/cleaner to dwell on surfaces for 10 minutes

Never place hand inside of trash container; pull liner out, then tie.

Allow heavy duty restroom cleaners to dwell on surfaces for 10-15 mir

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Check and refill dispensers / disinfect dispensers	Disinfe	ectant Cleaner	Trigger Sprayer
Spot clean glass	Gla	iss Cleaner	Trigger Sprayer
Make bed			
Clean dresser and night stand	Disinfe	ectant Cleaner	Trigger Sprayer
Spot clean chairs / tables / vertical and horizontal surfaces	General I	Purpose Cleaner	Trigger Sprayer
Spot clean and vacuum carpet	Carp	pet Spotter	Trigger Sprayer
Dust mop and damp mop floor	Neutral	l Floor Cleaner	Mop Bucket
Equipment Needed:	Precautions:		
Housekeeping Cart Damp Mop Hand Soap	Always wear appropriate Personal Protective Equipment.		

Paper Towels

**Toilet Tissue** 

Appropriate PPE

"Wet Floor" Signs



## CCAP JOB CARD Resident Room Cleaning



Periodic Tasks:		Product	<b>Application Method</b>	
Remove mineral deposits from sink and tub/shower (Allow dwell time	e)	Heavy Duty RR Cleaner	White Hand Pad	
Remove mineral deposits from toilet (Allow dwell time)		Heavy Duty RR Cleaner	Bowl Brush / Swab	
Clean glass		Glass Cleaner	Trigger Sprayer	
Extract upholstery	(	Carpet Extraction Cleaner	Carpet Extractor	
Wipe walls		Disinfectant Cleaner	Trigger Sprayer	
Apply carpet prespray		Carpet Prespray	Pump-Up Sprayer	
Bonnet clean carpet		Bonnet Cleaner	Mop Bucket	
Extract carpet		Carpet Neutralizer	Carpet Extractor	
		·		
Equipment Needed: Pro	ecautions	5:		
Housekeeping Cort Ctd Cnd Floor Machine Appropriate DDE		announciate Demonstrative Continues		

Equipment Needed	l:		Precautions:
Housekeeping Cart	Std. Spd. Floor Machine	Appropriate PPE	Always wear appropriate Personal Protective Equipment.
Cleaning Cloths/Wipers	Carpet Bonnets	"Wet Floor" Signs	Display wet floor signs during damp mopping until floor dries.
Mop Bucket & Wringer	Carpet Extractor		Never place hand inside of trash container; pull liner out, then tie.
Damp Mop	Putty Knife		Allow disinfectant/cleaner to dwell on surfaces for 10 minutes
White Hand Pads			Allow heavy duty restroom cleaners to dwell on surfaces for 10-15 mir
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Remove mineral deposits from sink and tub/shower (Allow dwell time)	Heavy Duty RR Cleaner	White Hand Pad
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Clean glass	Glass Cleaner	Trigger Sprayer
Extract upholstery	Carpet Extraction Cleaner	Carpet Extractor
Wipe walls	Disinfectant Cleaner	Trigger Sprayer
Apply carpet prespray	Carpet Prespray	Pump-Up Sprayer
Bonnet clean carpet	Bonnet Cleaner	Mop Bucket
Extract carpet	Carpet Neutralizer	Carpet Extractor

Equipment Needed:			Precautions:	
Housekeeping Cart	Std. Spd. Floor Machine	Appropriate PPE	Always wear appropriate Personal Protective Equipment.	
Cleaning Cloths/Wipers	Carpet Bonnets	"Wet Floor" Signs	Display wet floor signs during damp mopping until floor dries.	
Mop Bucket & Wringer	Carpet Extractor		Never place hand inside of trash container; pull liner out, then tie.	
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White Hand Pads			Allow heavy duty restroom cleaners to dwell on surfaces for 10-15 mir	
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